

In the Name of Allah, Most Gracious, Most Merciful

# Rawdatul Ilm Academy

*Cultivating Academic Excellence with Islamic Principles*



## 2022-2023 Early Childhood Program Registration Packet

*“And say: My Lord, Increase me in knowledge.”  
(20:114)*



## Rawdatul Ilm Academy

*Cultivating Academic Excellence with Islamic Principles*

Enclosed you will find the necessary papers to fully register your child at *Bismillah Beginnings* Early Childhood Program at Rawdatul Ilm Academy for the 2022-23 school year. If you have any further questions, please contact the School Office at: [admin@rawdlearning.com](mailto:admin@rawdlearning.com)

### Registration Checklist

- Non-Refundable registration fee (\$50)
- Completed Registration Forms
- Signed and initialed Payment Contract
- Completed Certificate of immunization
- Copy of valid Birth Certificate
- Please return your packet (by appointment in summer holidays; in office after August 22, 2022)
- The first tuition payment is due by September 6, 2022

JazakAllah Khayr!

The new preschool program (starting on September 6, 2022), is an amazing opportunity for 3 and 4 years old students to build a strong base in Academics through age-appropriate learning, and to strengthen their Islamic identity, learn Quran and Islamic Studies in a safe and nurturing environment.

*Bismillah Beginnings* - an Early Childhood Program by Rawdatul Ilm Academy aims to develop in its students, an awareness of Allah SWT, a love for His Messenger (saw), and an understanding of Islam through stories, play-based learning, and gentle discussions.

The program also aims to build a life-long love for learning by providing standard preschool and prekindergarten curriculum (in accordance with Ohio's Early Learning and Development Standards) in an Islamic environment to set them on the right path in school and life.

The students will be provided with engaging, developmentally-appropriate tasks so they can thrive as life-long learners.

### **Program Basics**

**3-Year-Old Students:** Students must be three years old by August 31, 2022, and toilet trained. Students must be able to communicate needs.

**4-Year-Old Students:** Students must be four years old by August 31, 2022, and toilet trained. Students must be able to communicate needs.

All of our classes provide children with time to explore as they learn. Children will be engaging in activities that will support their development through hands-on and play-based learning. Our half-day early childhood program will serve to enrich the child's development by exposing him/her to a range of learning activities.

#### **Our curriculum includes:**

Quran stories and Memorization  
Art  
Physical Movement  
Science/Health  
Writing/Penmanship  
Story Times/read-alouds  
Social Studies

Reading Readiness  
Sensory Play  
Rhymes and Nasheeds  
Arithmetic  
Hands-on learning activities  
Manners/Personal Care

- ★ All classes will be staffed according to a small student-teacher ratio with a Lead Teacher and co-teacher.
- ★ Child should wear clothing appropriate for preschool activities such as indoor play, sitting on the floor, and painting.

## 2022-2023 REGISTRATION INFORMATION

Registration for the Early Learning Program at Rawdatul Ilm Academy 2022/2023 school year will continue on a first come, first serve basis. We have a rolling admissions policy until we reach maximum students in each block. Filling out the online Google form, accompanied with a **non-refundable registration fee of \$50 per student**, are required to hold a place for your child.

At Rawdatul Ilm, we admit students of any race, color, or ethnic origin to our programs and activities. In addition, we will not discriminate on the basis of color or ethnic origin in the administration of our education programs and athletics/extracurricular activities.

Classes will begin September 6, 2022. Your child can be registered in either of the two blocks: Morning Block (starts at 8:30 a.m. and ends at 11:30 a.m.) or Afternoon Block (starts at 12 p.m. and ends at 3 p.m.) on Mondays-Fridays. (See updated schedule in Parent Handbook).

Update: Effective Mid-September 2022, we have also opened up a full-time preschool session on the high demand of parents! Now your child can be enrolled in the full-time session as well (8:30 AM - 3 PM) Mondays to Thursdays and Friday half-days (8:30 AM to 1 PM).

Students entering the Early childhood program must be three years old by August 31, 2022 and must be potty trained; or must be four years old by August 31, 2022. All students must submit proper paperwork such as immunization records, signed medical records, copy of birth certificate, and any other relevant information as required by Ohio state law.

The following tuition and non-refundable fee rates are in effect for the **2022-2023** school year:

### Class Information: September – June

<i>Class Sessions September - June</i>	<i>Age By Aug 31 2022</i>	<i>Class Time</i>	<i>Non- Refundable Registration Fee (per child)</i>	<i>One time Resource Fee (per child)</i>	<i>Monthly Tuition Payments (10 months)</i>	<i>Annual one-time Tuition Payment</i>
<b>Early Childhood Program</b>						
Mon-Fri (Morning Block)	3 or 4 yrs	8:30 AM -11:30 AM	\$50	\$100	\$275	\$2750
Mon-Fri (Afternoon Block)	3 or 4 yrs	12 PM - 3 PM	\$50	\$100	\$275	\$2750
Full-Day	3 or 4 yrs	8:30 AM - 3 PM	\$50	\$100	\$500	\$5000

Rawdatul Ilm Academy reserves the right to cancel any class if there is insufficient registration.

***Bismillah Beginnings***  
**Early Childhood Program**  
**2022-23 Application for Admission**

This application for admission will not be processed without the payment of a registration fee of \$50 per student. This registration fee is non-refundable and should be made payable to Islamic Center of Centerville. Please ensure that all information is complete and accurate. See Payment options for more info.

**Student Information**

Child's Full Name			
Date of Birth	Age	Gender	Today's Date

**Parent/Guardian Information**

Father's Name		Email
Address	Zip	Cell phone
Place of Employment		Work Phone

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Mother's Name		Email
Address	Zip	Cell phone
Place of Employment		Work Phone

**Sibling Information**

Name	Age	School
Name	Age	School
Name	Age	School
Name	Age	School

## Pick-up contact information

Please list below the names and contact information of two persons other than parents/guardians who are authorized to pick up your child/children from school.

The following are authorized to dismiss/pick-up _____ from school:		
Name	Relationship	Daytime phone
Name	Relationship	Daytime phone

**Emergency Contacts** (Parents will be the first contacted. Please list order in which friends or relatives should be contacted if we are unable to make contact with a parent.)

Name	Relationship	Daytime phone
Name	Relationship	Daytime phone
Name	Relationship	Daytime phone

**General Information** (Please share any information that will help us to know your child better)

Type of previous group or preschool experience:	Where?
Other languages spoken in your home:	Are there any nicknames the student likes?
Health concerns or medications:	
Any unusual experiences your child may have had (moving, hospital stay, loss of someone dear)?	
Additional comments or concerns:	
Food Allergies:	

# Medical Agreement

Doctor preferred	Phone
Hospital preferred	Phone
Insurance Company	Phone
Policy Number	

I (We) the undersigned, parent or legal guardian of \_\_\_\_\_, a minor, do hereby authorize and consent for Rawdatul Ilm Academy to seek medical treatment deemed necessary in the event of an emergency, accident or sudden illness. Every attempt will be made to immediately make contact with a parent.

I (We) will assume any expense incurred by such treatment.

I (We) do not hold the above-named, or Islamic Center of Centerville, responsible or liable for any action necessary in the emergency care of my (our) child.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

# Release of Information Agreement

## PERMISSION TO: PHOTOGRAPH/VIDEOTAPE

We hereby grant permission for our child and/or his/her schoolwork to be photographed and/or videotaped for the Rawdatul Ilm Academy to document educational programs/activities and that his/her name be added to the school Roster.

We further grant permission for the photographs and/or videotapes to be used in media presentations, through a network or in print medium. We understand that our child's image, name, work product, school and grade may be revealed, but that no other information about our child or his/her schoolwork will be revealed without our prior consent. We understand this release is effective for the entire academic school year.

We further grant permission for our child's address and home phone number as well as other emergency contact information (mother and father's cell phone numbers) to be included in the roster. We understand that the information listed above will be available to school personnel, but that no other information about our child will be revealed without our prior consent. We understand this release is effective for the entire academic school year.

\_\_\_\_\_ I grant permission for my child, \_\_\_\_\_ to be photographed/videotaped.

\_\_\_\_\_ I **DO NOT** grant permission for my child, \_\_\_\_\_ to be photographed/videotaped.

\_\_\_\_\_ I grant permission for my child, \_\_\_\_\_ to be added to the school roster.

\_\_\_\_\_ I **DO NOT** grant permission for my child, \_\_\_\_\_ to be added to the school roster.

\_\_\_\_\_  
Signature of Parent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature of Parent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name



Office of Early Learning and School Readiness

# Child Medical Statement

Revised 3/12/2018

## Section I - Child Medical Information

Child's Name \_\_\_\_\_

Date of Birth \_\_\_\_\_ Height \_\_\_\_\_ Weight \_\_\_\_\_

Immunizations:	Exempt from Immunization:
Complete for Age <input type="radio"/> Yes <input type="radio"/> No	Religious Conviction <input type="radio"/> Yes <input type="radio"/> No
In Process <input type="radio"/> Yes <input type="radio"/> No	Health <input type="radio"/> Yes <input type="radio"/> No
	Other _____

Limitations or health conditions, including allergies, medications, and dietary restrictions.

## Section II - Child Medical Statement Verification

Physician/Clinic/Hospital Name \_\_\_\_\_ Provider Address \_\_\_\_\_

Provider Phone Number \_\_\_\_\_ Provider City \_\_\_\_\_ Provider State \_\_\_\_\_ Provider Zip \_\_\_\_\_

### Check box of examining medical professional:

Physician

Physician Assistant

Advanced Practice Registered Nurse

***This child has been examined and is in suitable condition to participate in group care.***

Signature of Medical Professional \_\_\_\_\_

Date of Exam \_\_\_\_\_

## Payment Contract

### Payment Options:

- **Payment by check, payable to Islamic Center of Centerville, Write in Memo: tuition, child's name**
- **Payment by Zelle: Send to [rawdlearning@gmail.com](mailto:rawdlearning@gmail.com) (specify: Child's name, grade)**

### TUITION PAYMENT SCHEDULE OPTIONS

<input type="checkbox"/> <b>OPTION A (in full)</b>	Single payment due by September 15, 2022
<input type="checkbox"/> <b>OPTION B</b> Two (2) equal payments	Payment 1 due on or before September 6, 2022 Payment 2 due on or before January 2, 2022
<input type="checkbox"/> <b>OPTION C</b> Three (3) equal payments	Payment 1 due on or before September 6, 2022 Payment 2 due on or before December 1, 2022 Payment 3 due on or before March 1, 2022
<input type="checkbox"/> <b>OPTION D</b> Ten (10) equal payments	Payment 1 due on or before September 6, 2022 Remaining 9 payments are due on or before the 1st of each month from October to June, 2023.

### Payment Terms and Conditions

- \$50 nonrefundable registration fee (per child) to Rawdatul Ilm Academy due at the time of registration. This fee will hold the student's seat in class.
- Returned check fees charged by the bank will be added to your account.
- Students must be picked up within 15 minutes of class ending. The cost to have staff remain past their time is \$10 per 15 minutes, charged in 15 minute increments. This charge will be added to your account.
- THE 2022-2023 TUITION AND FEE SCHEDULE for the specific grades establishes the amount of tuition and fees due. Tuition fees are due in accordance with one of the payment options described in the Registration information packet.
- If written notification of intention to withdraw a student is received by the school on or before September 15, this enrollment contract will be terminated. In the event of such termination, Rawdatul Ilm Academy will retain the non-refundable fee, but the person(s) assuming financial obligation under this contract shall not have further financial responsibility.
- Late payments, made after the 10<sup>th</sup> of the month, will have a \$25 late fee added. If payment is 30 days past due, your child will not be permitted back in class until balance is paid or your child's seat may be given to a child on the waiting list.

**I agree to pay monthly tuition by the 10<sup>th</sup> of each preceding month and understand my child(ren) may be excluded from school until my payments are fulfilled.** \_\_\_\_\_

The undersigned certifies that the information provided in this application is true and accurate. I understand that submittal and evaluation of relevant educational and medical records are required for the completion of this application.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_