

In the Name of Allah, Most Gracious, Most Merciful

Rawdatul Ilm Academy

Cultivating Academic Excellence with Islamic Principles



2022-2023 Kindergarten - Gr. 5 Registration Packet

*“And say: My Lord, Increase me in knowledge.”
(20:114)*



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Enclosed you will find the necessary papers to fully register your child at Rawdatul Ilm Academy for the 2022-23 school year. If you have any further questions, please contact: info@rawdlearning.com

Registration Checklist

- Non-Refundable registration fee (\$50)
- Completed Registration Forms
- Signed and initialed Payment Contract
- Completed Certificate of immunization
- Copy of valid Birth Certificate
- Please return your packet (by appointment in summer holidays; in office after August 22, 2022)
- The first tuition payment is due before August 31st, 2022

JazakAllah Khayr!

2022-2023 REGISTRATION INFORMATION

Registration for Kindergarten to fifth grade at Rawdatul Ilm Academy 2022/2023 school year will continue on a first come, first serve basis. We have a rolling admissions policy until we reach maximum students in each grade. Filling out the online Google form, accompanied with a **non-refundable registration fee of \$50 per student**, are required to hold a place for your child.

At Rawdatul Ilm, we admit students of any race, color, or ethnic origin to our programs and activities. In addition, we will not discriminate on the basis of color or ethnic origin in the administration of our education programs and athletics/extracurricular activities.

Classes will begin August 22, 2022. Insha'Allah.

The following tuition and non-refundable fee rates are in effect for the **2022-2023** school year:

Class Information: September – June

<i>Class Sessions September - June</i>	<i>Age By Aug 31 2022</i>	<i>Class Time</i>	<i>Non- Refundable Registration Fee (per child)</i>	<i>One time Resource Fee (per child)</i>	<i>Monthly Tuition Payments (10 months)</i>	<i>Annual one-time Tuition Payment</i>
Kindergarten						
Monday to Friday	5 yrs	8 am to 3 pm	\$50	\$100	\$350	\$3500
Grades 1- 5						
Monday to Friday	-	8 am to 3 pm	\$50	\$100	\$375	\$3750

Please see 2022-2023 TUITION AND FEE SCHEDULE for siblings discount.

Kindergarten to Grade 5
2022-23 Application for Admission

This application for admission will not be processed without the payment of a registration fee of \$50 per student. This registration fee is non-refundable and should be made payable to Islamic Center of Centerville. Please ensure that all information is complete and accurate. See Payment options for more info.

Student Information

Child's Full Name			
Date of Birth	Age	Gender	Today's Date

Parent/Guardian Information

Father's Name		Email	Phone
Address		Zip	Cell
Place of Employment			Work Phone

Mother's Name		Email	Phone
Address		Zip	Cell
Place of Employment			Work Phone

Sibling Information

Name	Age	School
Name	Age	School
Name	Age	School
Name	Age	School

Pick-up contact information

Please list below the names and contact information of two persons other than parents/guardians who are authorized to pick up your child/children from school.

The following are authorized to dismiss/pick-up _____ from school:		
Name	Relationship	Daytime phone
Name	Relationship	Daytime phone

Emergency Contacts (Parents will be the first contacted. Please list order in which friends or relatives should be contacted if we are unable to make contact with a parent.)

Name	Relationship	Daytime phone
Name	Relationship	Daytime phone
Name	Relationship	Daytime phone

General Information (Please share any information that will help us to know your child better)

Type of previous school experience:	Where?
Other languages spoken in your home:	Are there any nicknames the student likes?
Health concerns or medications:	
Any unusual experiences your child may have had (moving, hospital stay, loss of someone dear)?	
Additional comments or concerns:	
Food Allergies:	

Medical Agreement

Doctor preferred	Phone
Hospital preferred	Phone
Insurance Company	Phone
Policy Number	

I (We) the undersigned, parent or legal guardian of _____, a minor, do hereby authorize and consent for Rawdatul Ilm Academy to seek medical treatment deemed necessary in the event of an emergency, accident or sudden illness. Every attempt will be made to immediately make contact with a parent.

I (We) will assume any expense incurred by such treatment.

I (We) do not hold the above-named, or Islamic Center of Centerville, responsible or liable for any action necessary in the emergency care of my (our) child.

Signature _____ Date _____

Signature _____ Date _____

Release of Information Agreement

PERMISSION TO: PHOTOGRAPH/VIDEOTAPE

We hereby grant permission for our child and/or his/her schoolwork to be photographed and/or videotaped for the Rawdatul Ilm Academy to document educational programs/activities and that his/her name be added to the school Roster.

We further grant permission for the photographs and/or videotapes to be used in media presentations, through a network or in print medium. We understand that our child's image, name, work product, school and grade may be revealed, but that no other information about our child or his/her schoolwork will be revealed without our prior consent. We understand this release is effective for the entire academic school year.

We further grant permission for our child's address and home phone number as well as other emergency contact information (mother and father's cell phone numbers) to be included in the roster. We understand that the information listed above will be available to school personnel, but that no other information about our child will be revealed without our prior consent. We understand this release is effective for the entire academic school year.

_____ I grant permission for my child, _____ to be photographed/videotaped.

_____ I **DO NOT** grant permission for my child, _____ to be photographed/videotaped.

_____ I grant permission for my child, _____ to be added to the school roster.

_____ I **DO NOT** grant permission for my child, _____ to be added to the school roster.

Signature of Parent

Date

Printed Name

Signature of Parent

Date

Printed Name

Office of Early Learning and School Readiness

Child Medical Statement

Revised 3/12/2018

Section I - Child Medical Information

Child's Name _____

Date of Birth _____ Height _____ Weight _____

Immunizations:	Exempt from Immunization:
Complete for Age <input type="radio"/> Yes <input type="radio"/> No	Religious Conviction <input type="radio"/> Yes <input type="radio"/> No
In Process <input type="radio"/> Yes <input type="radio"/> No	Health <input type="radio"/> Yes <input type="radio"/> No
	Other _____

Limitations or health conditions, including allergies, medications, and dietary restrictions.

Section II - Child Medical Statement Verification

Physician/Clinic/Hospital Name _____ Provider Address _____

Provider Phone Number _____ Provider City _____ Provider State _____ Provider Zip _____

Check box of examining medical professional:

- Physician
- Physician Assistant
- Advanced Practice Registered Nurse

This child has been examined and is in suitable condition to participate in group care.

Signature of Medical Professional _____

Date of Exam _____

Payment Contract

Payment Options:

- **Payment by check, payable to Islamic Center of Centerville, Write in Memo: tuition, child's name**
- **Payment by Zelle: Send to rawdalearning@gmail.com (specify: Child's name, grade)**

TUITION PAYMENT SCHEDULE OPTIONS

<input type="checkbox"/> OPTION A (in full)	Single payment due by September 15, 2022
<input type="checkbox"/> OPTION B Two (2) equal payments	Payment 1 due on or before August 31, 2022 Payment 2 due on or before January 2, 2022
<input type="checkbox"/> OPTION C Three (3) equal payments	Payment 1 due on or before August 31, 2022 Payment 2 due on or before December 1, 2022 Payment 3 due on or before March 1, 2022
<input type="checkbox"/> OPTION D Ten (10) equal payments	Payment 1 due on or before August 31, 2022 Remaining 9 payments are due on or before the 1st of each month from October to June, 2023.

Payment Terms and Conditions

- \$50 nonrefundable registration fee (per child) to Rawdatul Ilm Academy due at the time of registration. This fee will hold the student's seat in class.
- Returned check fees charged by the bank will be added to your account.
- Students must be picked up within 15 minutes of class ending. The cost to have staff remain past their time is \$10 per 15 minutes, charged in 15 minute increments. This charge will be added to your account.
- THE 2022-2023 TUITION AND FEE SCHEDULE for the specific grades establishes the amount of tuition and fees due. Tuition fees are due in accordance with one of the payment options described in the Registration information packet.
- If written notification of intention to withdraw a student is received by the school on or before September 15, this enrollment contract will be terminated. In the event of such termination, Rawdatul Ilm Academy will retain the non-refundable fee, but the person(s) assuming financial obligation under this contract shall not have further financial responsibility.
- Late payments, made after the 15th of the month, will have a \$25 late fee added. If payment is 30 days past due, your child will not be permitted back in class until balance is paid.

I agree to pay monthly tuition by the 15th of each preceding month and understand my child(ren) may be excluded from school until my payments are fulfilled. _____

The undersigned certifies that the information provided in this application is true and accurate. I understand that submittal and evaluation of relevant educational and medical records are required for the completion of this application.

Parent/Guardian Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____